

Name of Document:	Managing Pipelines With Reduced Depth of Cover
Document Number:	UKOPA/GP/001
Author/s:	Neil Jackson
Background to Document and Document Objectives	This document was developed following a request from HSE at the UKOPA-HSE Liaison meeting in Sheffield on the 4 th November 2013 at this meeting: 'HSE explained that their aspiration is good industry practice guidance for managing depth of cover, taking a risk-based approach and identifying what appropriate remedial action is available to the Operator.' UKOPA agreed at this meeting to conduct a review within the relevant work groups.

Document Development Stages	Review Details	Date/s	Comments Including Summary of Actions Taken to Address comments	Complete
Development of document	Name/s of author/s: Neil Jackson	Approx start and finish dates: May 2014 to December 2014		<input checked="" type="checkbox"/>
Peer review process	Names of individuals/groups who have commented on the document: A sub group was formed to review and comment on the document, the sub group consisted of: Neil Jackson, Independent Consultant, Dave Perry National Grid Distribution, Edward Timerick National Grid Transmission, Geoff Glover Sabic, Grant Rogers W&W, Dave Brown Essar, Richard Price BPA.	June to Sept 2014	Telecon on the 3-07-14 during this telecon the document was reviewed on a page by page basis. Richard Price was unable to join this telecon but comments were received from Richard by e-mail following the meeting.	<input checked="" type="checkbox"/>
Independent review (if considered necessary)	Name of individual/s who have carried out an independent review: As the majority of UK expertise on this topic was within the UKOPA membership it was not considered to be worthwhile for this document to be subjected to an independent review.			<input checked="" type="checkbox"/>
Review by UKOPA Working	UKOPA working Groups that have been asked to review the documents: The document was circulated to the UKOPA	September 2014		<input checked="" type="checkbox"/>

Document Development Stages	Review Details	Date/s	Comments Including Summary of Actions Taken to Address comments	Complete
Group/s	RAIWG and discussed on the agenda of the September 2014 meeting, members of the RAIWG were actioned at this meeting to provide comments on the document. Comments on the document were subsequently received from Mike Acton in DNV-GL. The document has also been copied to the IWG through Grant Rogers.			
 Review by wider UKOPA membership	Other individuals within UKOPA that have been asked to review the documents: The document has been circulated to and commented on by the UKOPA Board and comments received from Tony Stonehewer. Tony has subsequently confirmed that he was satisfied with how his comments have been addressed.	Tony Stonehewer e-mail dated 5-01-15		☒
 Review by HSE or other relevant third parties	Details of other third parties that have been asked to review the document: The document has been circulated to Helen Berry in the HSE who has commented on the document. Helen has subsequently confirmed that she is happy with how her comments have been addressed within the document.	Helen Berry e-mail dated 1 st Jan 2014.		☒
				

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Approval by the UKOPA Board	Board meeting or other: The document has previously been circulated to the UKOPA Board and Peter Davis, Roger Ellis, Grant Rogers, Graham Goodfellow and Tony Stonehewer have confirmed that they are happy with the document, see comments.	December 2014	Formal Board Approval for publication had not yet been received by the author.	<input type="checkbox"/>
Editorial review and proof read prior to publication	Name of individual that carried out editorial review: see comments		Editorial review/proof read required prior to publication.	<input type="checkbox"/>
Issued for publication				<input type="checkbox"/>

Progress Tracker

Document Progress Summary			
Planned issue date:	March 2015		
Current Expected issue date:	February 2016		
Status:	Green on target	Amber some delays	Red significant delays

<p>If status is red state the reasons for the delays and the actions that are being taken to recover:</p>	<p>Publication of the document was put on hold pending the development and implementation of a UKOPA governance process for Good Practice Documents.</p>
<p>Any additional comments/outstanding issues:</p>	

Governance Group Approval

<p>Approved by UKOPA Document Governance Group for Publication</p>
<p>Approved by:</p> <p>Date:</p>