**UKOPA Process Safety Working Group**

Agenda for the Meeting to be held in the National Grid Offices, Warwick

10.15 for 10.30am start – Dial in facilities are being arranged

1. Attendance, Apologies and membership PR
2. Safety Moment PR
3. Minutes of last meeting and actions arising PR
4. Review of PSWG TOR and Strategy update PR/NB
5. PSI Annual Report 2015 NB / PR
6. UKOPA PSAT Survey 2016 NB / PR
7. GPG 003 Review All
8. Process Safety Forum (if anything to report) PR
9. Safety Bulletins – recent publications All

1. Website / App Update (if anything to report) NB
2. Date, venue and agenda for next meeting PR

**Summary of Actions from this meeting and outstanding actions from previous meetings**

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| **Action** | **Who** | **Summary** | **Update** | **Status** |
| 13.4.1 | NB | Update TOR | Sent out with these notes | **CLOSED** |
| 13.4.2 | NB | Safety Alert review to be a standing item on future agendas |  |  |
| 13.5.1 | NB | Collate results and prepared draft 2015 PSI annual report |  |  |
| 13.6.1 | NS / NB | Review PSAT database and prepare email for requesting completion |  |  |
| 13.7.1 | All | Review GPG/003 (sent out with these notes) |  |  |
| 13.10.1 | All | Review PSWG flyer and provide comments to NB by end June |  |  |
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|  |  |  |  |  |
| 007.9.1 | NB | Contact Scotia re AKV valve | Since the last meeting, there had been further issues with valves not on the original list from the manufacturers of serial numbers that might be affected.  More information should be shared via the Gas Transporters Distribution Forum and TS agreed to find out if there was any further information that UKOPA members should be aware of.  25/6 this item was discussed in the main meeting and is ongoing  5/9 this issue is still ongoing with more valves being identified as having potential issues. RL informed the meeting that Penspen staff are using extra protection when inspecting the valve, this reinforced the issue that different organisations are approaching the issue in different ways  2/5 this is an ongoing issue and Penspen has identified a 3rd type of corrosion that is now causing problems. Along with a problems identified, there is a wider issue in that organisation may need to understand that the supplier (due to changes and buy outs) might not now be in a position to provide a coherent answer to the actual problem.  21/6/15 no further update available, but it was suggested that DT might have further information to share (action to be kept open) | Ongoing  Ongoing  Ongoing  Ongoing  Ongoing |