

UKOPA COMPETENCY AND TRAINING WORK GROUP

Terms of Reference

Aim

The aim of the UKOPA Competency and Training Work Group is to develop a fit for purpose framework for competency assessment and identification of training requirements for implementation by pipeline operators to demonstrate compliance with pipeline safety legislation.

Objectives

The objectives are:-

- i) To identify generic tasks / activities relevant to pipeline operators for which competency assessment is relevant.
- ii) To identify site / equipment specific competency requirements for which company specific competency assessment is relevant.
- iii) To develop practical competency profiles covering essential, relevant job requirements.
- iv) To propose a practical, fit for purpose approach for the assessment of competency, including the classification and recording of evidence which demonstrates/ confirms competency levels.
- v) To propose training requirements needed to support practical competency profiles.
- vi) To develop a simple database for the recording of competency assessment and training requirements data.
- vii) To draft management guidance for the implementation of a competency framework for pipeline operators.

Organisation

The Working Group reports to the main UKOPA Committee.

i) Membership

The membership comprises representatives from interested UKOPA members, together with other relevant advisers / parties agreed by UKOPA. Current members are:-

K Curtis (Chairman	-	PowerGen
D Cullen	-	Shell
R White	-	Fina
J Haswell (Secretary/Adviser)	-	Advantica

ii) Meetings

Meetings of the Work Group will be held as agreed by the membership in order to deal with the current workload.