

ACDS MHSC Working Group on Pipelines

Meeting preparatory to formal start-up - 10.30 am 5th September, HSE Bootle

Briefing note to UKOPA (prepared by J Haswell)

Attendance

K Allars
N Briscoe
G Walker
J Haswell

The briefing note by N Briscoe was used as an agenda.

1 Introductions

2 Scene Setting

K Allars referred to the HSE meetings with UKOPA (Feb 2001) and the Gasoline Pipeline Operators (May 2001), and confirmed that this Working Group would address the priority issues of both groups.. He confirmed G Walker's roles as independent Chairman, stating that the technical details should be covered by the members and secretary. G Walker requested further background on UKOPA. J Haswell agreed to provide.

Action J Haswell

3 The Working Group.

K Allars stressed the Working Group must work in accordance with ACDS/MHSC priorities. However, it is recognised that the Working Group agenda will be a mixture of top down (from ACDS) and bottom up (from pipeline operators) issues.

- a) **Name** - Confirmed.
- b) **Venue** - likely to vary according to hosting by membership.
- c) **Secretariat** - HSE assumed UKOPA would provide this. J Haswell to confirm following UKOPA meeting on 12/13th September. If UKOPA agree to provide, a specification of the service is needed (in order to identify what in addition may be needed),

Action J Haswell

- d) **ACDS/MHSC** - G Walker to receive notes from MHSC, and agree Working Group attendance at MHSC on an as required basis. N Briscoe attends MHSC, and offered to provide verbal reports on behalf of the Working Group. J Haswell suggested the Working Group should have a standing item covering reporting to ACDS/MHSC, and the secretary could draft a report after each meeting, which could be approved and forwarded by G Walker. This was agreed.
- e) **Attendance of ACDS/MHSC** - As above.
- f) **Expenses** -HSE procedure noted.

4 Membership

Rod McConnell's note was reviewed.

K Allars stated that if the secretary was provided by UKOPA, only two further representatives were required. He stated that in view of the gasoline issues, Peter Davies should attend, but was prepared to take advice on the second representative.

Following detailed discussion, it was agreed that the UKOPA representation would include M Harrison (UKOPA Chairman) P Siddals (UKOPA/Transco), P Davies, R McConnell, and J Haswell (if secretary). J Haswell agreed to provide a short introductory statement for each UKOPA representative.

Action J Haswell

G Walker asked about LGA representation. This was discussed in some detail. K Allars considered it was not essential initially, and one of the MHSC members may offer to become involved when there is a greater awareness of the business being handled by the Working Group.

5 Members Interests

A simple record is required to meet ACDS/MHSC protocol. Essentially this is to identify whether a member may have another driving interest/motivation for involvement. This was not seen as a significant issue. J Haswell to cover in introductory statements for UKOPA representatives.

Action J Haswell

6 Agenda

K Allars advised that the agenda should be constructed around the framework in the paper to ACDS. Initially, issues of joint priority to groups in 2) should be addressed. K Allars and N Briscoe confirmed that one reason for the formation of the Group was to provide a forum in which the HSE approach (particularly to land use planning advice) could be made more transparent, so this should be enabled through the agenda. K Allars suggested the first agenda should also cover ways of working and future agendas. He cautioned against standing agenda items, but agreed a report on legislative proposals may be considered useful.

G Walker suggested the first meeting could begin to consider the impact of the HSE's fundamental review of risk/land use planning on pipelines. K Allars/ N Briscoe confirmed that the review was complete and should be available by the first meeting, if not it could be considered as a closed paper.

J Haswell to obtain draft suggestions from UKOPA and forward to G Walker.

Action J Haswell

7 First Meeting

K Allars stated the confirmed membership and first agenda would be tabled at ACDS on 11th October. First meeting to be scheduled w/c 12th November, at Stoke. G Walker to check availability and arrange facilities, J Haswell to obtain availability of UKOPA representatives.

Action G Walker/J Haswell