

Meeting to be held at NGT's Training Centre, Eakring on 19th/20th January 2005 commencing 01:30 pm.

A G E N D A

- 1. Welcome and Introductions.**
- 2. Apologies.**
- 3. Presentation by Dave Willis - Chairman, BSI (PD 8010) PSE/17/2 committee - "Introducing PD 8010:2004 Code of Practice for Pipelines".**
- 4. Presentation by James Paul Granger, Pipeline Training International Ltd.**
- 5. Notes of Previous Meeting held on the 15th/16th September 2004 – UKOPA/04/0091.**
- 6. Actions arising (not covered on the agenda).**
- 7. Correspondence.**
 - 7.1 Actions Arising.
 - 7.2 Final Correspondence List for 2004.
 - 7.3 Recent Correspondence.
- 8. Membership and Administrative Issues:**
 - 8.1 Action Arising – Progress on Memorandum and Articles of Association.
- 9. Finance Reports / Issues:**
 - 9.1 Expenditure Forecast.
 - 9.2 Membership Fees 2005.
 - 9.3 Finance Report.
- 10. H, S & E Issues.**
 - 10.1 Actions Arising.
 - 10.1 Reports on Incidents.
- 11. Items of Interest from PIG (R. Gray/J. Varden).**
 - 11.1 Actions Arising.
 - 11.2 Report from PIG.
- 12. PD 8010**

- 12.1 Actions Arising.
- 12.2 Update (J. Haswell).

13. HSE's Decision to Abandon Work on proposed amendments to PSR – UKOPA's Future Strategy.

- 13.1 Actions Arising.
- 13.2 Update.

14. ACDS MHSC Working Group on Pipelines and Risk Assessment Working Group (R.McConnell/ J.Haswell).

- 14.1 Actions Arising.
- 14.2 WGP Update/ Report.
- 14.3 RAWG Update/Report.

15. Report from the Fault Data Management Working Group (R. Ellis)

- 15.1 Actions Arising.
- 15.2 Update.

16. Report from the Emergency Planning Work Group (J.Haswell).

- 16.1 PERO Issues.
- 16.2 Update on Emergency Planning Issues and Development of the ACoP.
- 16.3 Update on the Chemicals and Pipelines Emergency Liaison Group (CAPEPLG).
- 16.4 Group of Experts to Advise the Commission on a Strategy for dealing with Accidents in the Transport Sector (refs UKOPA/04/0099 to 0101 inclusive)

17. Third Party Infringements (Mark Harrison).

- 17.1 Actions Arising.
- 17.2 Update on Collated Information.
- 17.3 Infringement Working Group.
- 17.4 One call Systems.

18. UKOPA Website – Development and Management.

- 18.1 Actions Arising.
- 18.2 Update.

19. Emergency Pipeline Repairs, and Record of Pipeline Emergency Equipment and Spares. (D. Cullen).

20. Safe Isolation of Plant and Equipment Update.

21. Pipeline Industrial - 2005 Rating Revaluation.

22. Future Presentations.

23. Policy and Procedures Manual.

24. **UKOPA Work in Progress Report – Review of 2004 Activities.**
25. **Any Other Business.**
26. **Date(s) and Venue(s) of Future Meeting(s).**

18th/19th June 2005 – to be hosted by Huntsman Petrochemicals Ltd in the Teeside area – details to be confirmed.

21st/22nd September 2005 – to be hosted by Sembutilities in the Teeside area.