

UKOPA Infringement Working Group

Update for Association Meeting
21st/22nd September 2005

UKOPA/05/0118

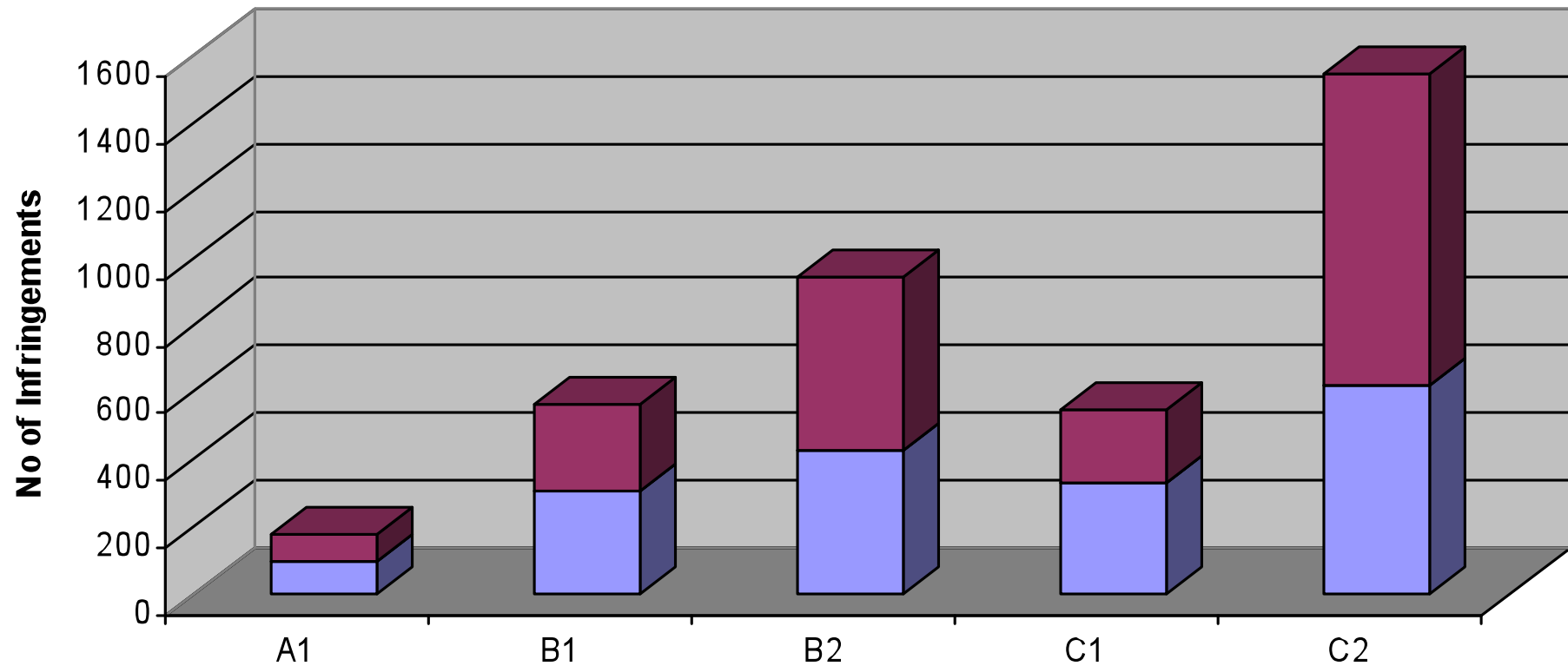
What did we set out to do?

- In June 2002, we agreed to support a proposal to develop a database of 3rd party infringements for UK pipelines, specifically:
 - To collate and analyse infringements suffered by UKOPA members
 - To provide UKOPA and its members with meaningful data to influence third parties and the HSE
 - To categorise infringements by severity and proximity to support RAWG activities

How are we doing?

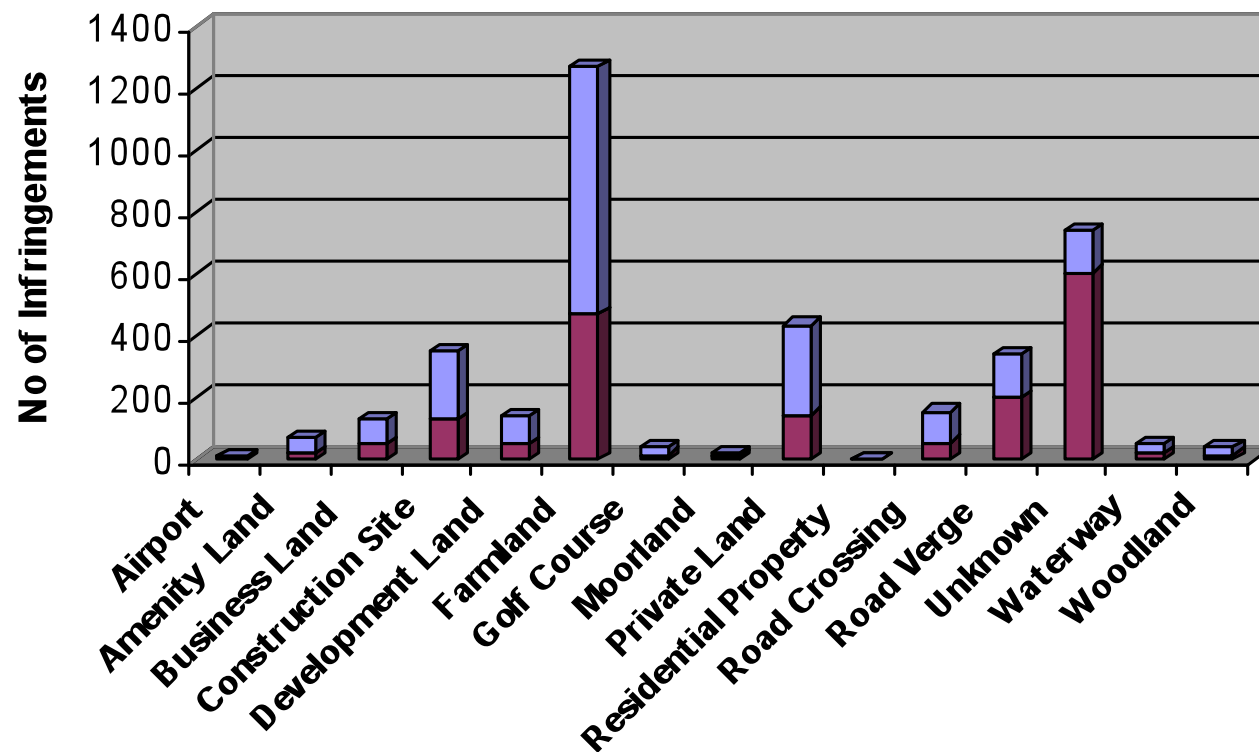
- ‘To collate and analyse infringements suffered by UKOPA members’
 - We now have a database of ca. 4200 records provided by the majority of members
 - Involvement of NG (and their commitment to the process) has been a significant step
 - NG have further modified their SRP system to include for ‘aware/unaware’ and for menu choices
 - We now have a tool which can be interrogated in a range of ways, providing real and meaningful data on infringement

Infringements by Category Jul 2005

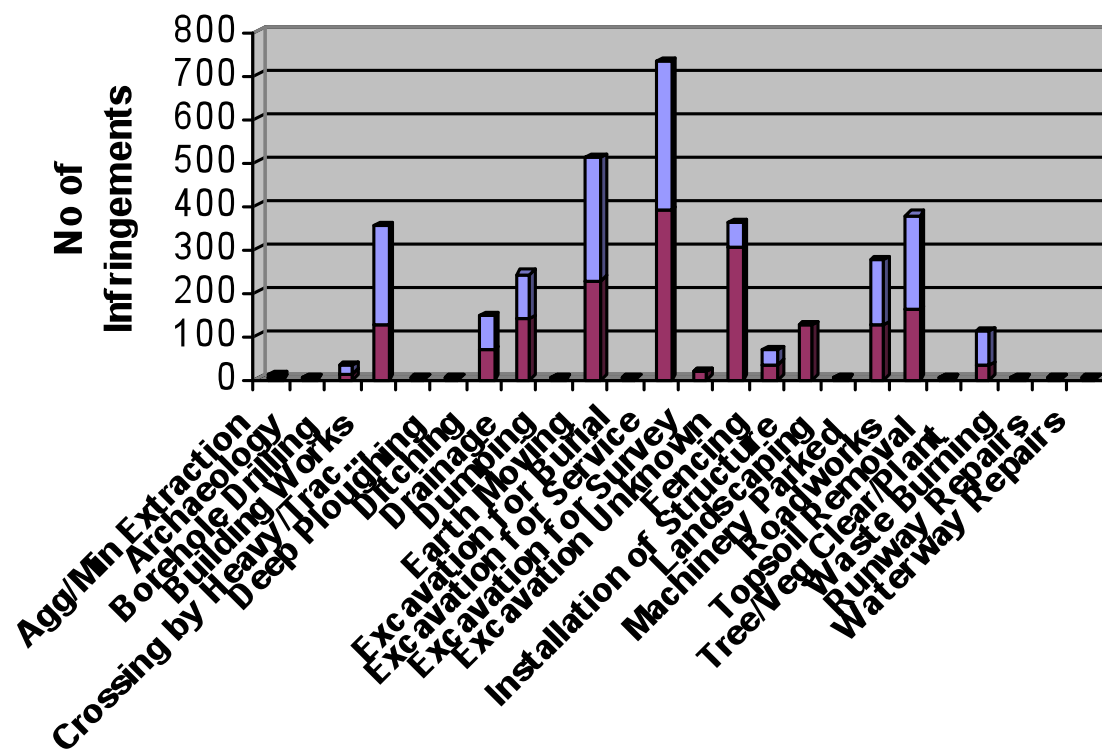


Infringements by Location

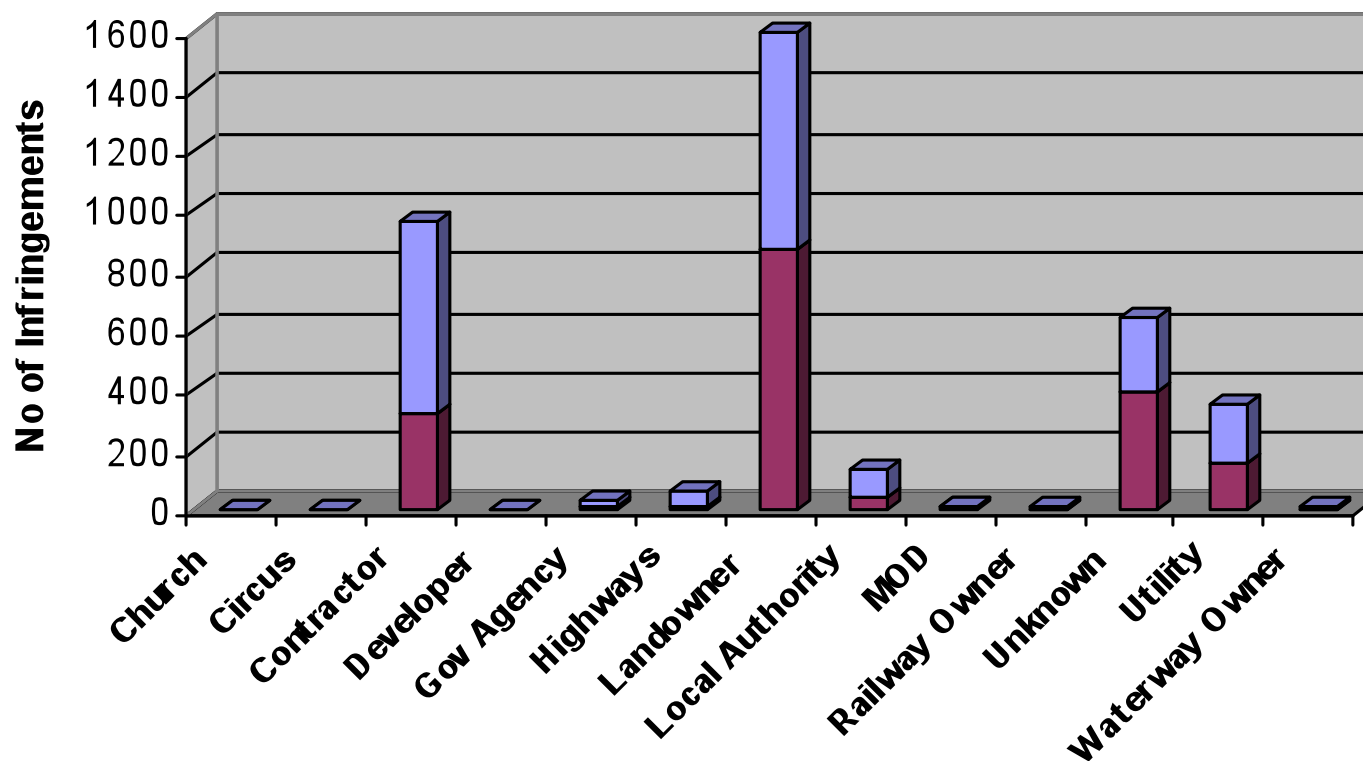
Jul 2005



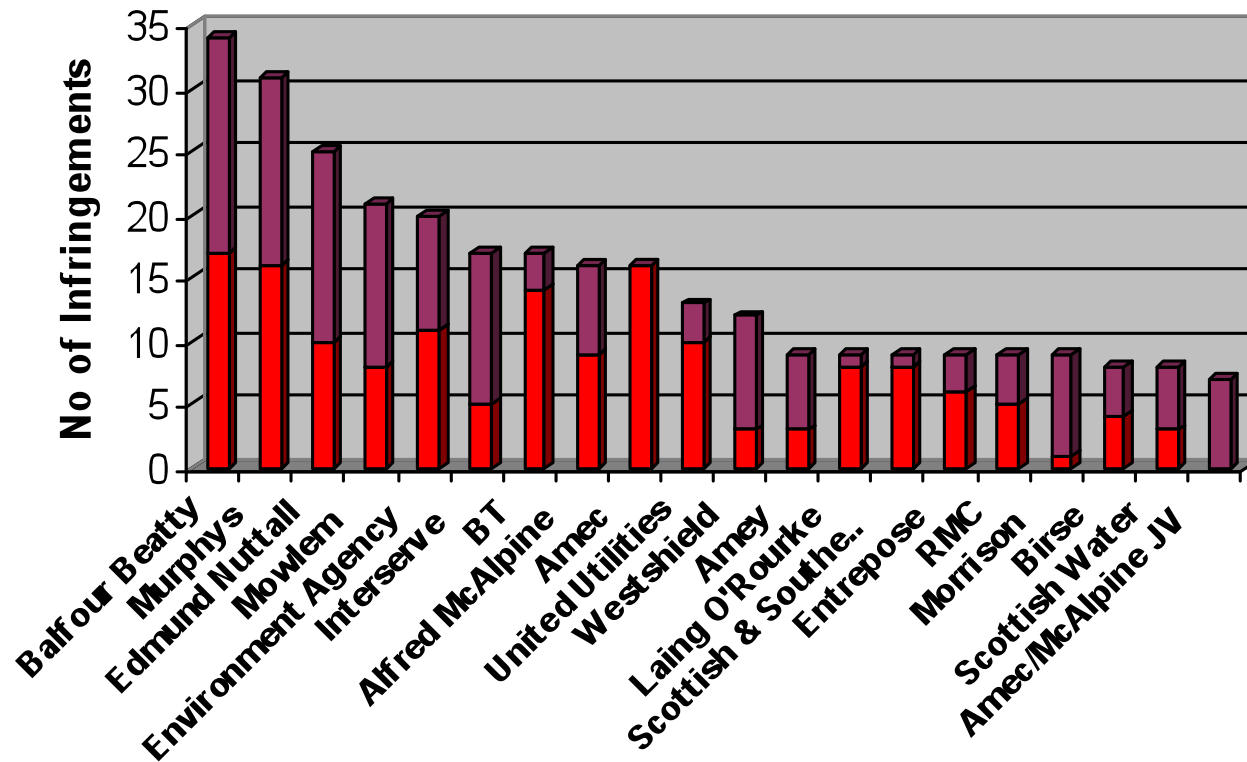
Infringements by Activity Jul 2005



Infringements by Third Party Type Jul 2005



'Top Twenty' Infringers Jul 2005



How are we doing?

- ‘To provide UKOPA and its members with meaningful data to influence third parties and the HSE’
 - The power of the database is such that the HSE has used it's findings on infringement to drive inspections
 - Further to follow-ups previously by HSE with United Utilities and BT, we will hear this morning from Jim Stancliffe about the more extensive programme underway
 - Recognition of the role of key players in HSE supporting our approach - strong support from Steve Wing, Steve Chatfield, Jim Stancliffe and HSE's Gas & Pipelines Unit
 - Further recognition of the value of an effective industry association !

How are we doing?

- To categorise infringements by severity and proximity to support RAWG activities
 - The database is now beginning to generate statistically meaningful information
 - The challenge is to continue to develop the dataset without making our data submission too complex or onerous
 - Database has now been modified to include for an input to each record to determine whether an infringement was pre-notified
 - Call for updated information for H1 2005 underway
 - Data from National Grid now flowing routinely

We have been really successful!

- The database activity has resulted in:-
 - Article published by UKOPA in 'Utility Week' during July 2005
 - MAH presentation of a paper at European ethylene pipeline conference in June – a number of expressions of interest from pipeline operators in France and Benelux operators. Good opportunity to influence European pipeline safety instrument
 - The database is still working well and delivering positive benefits – keep up the good work collecting, collating and sharing your records !

Current Activities & Issues

- Update from last Association meeting:
 - Issue an annual infringement database report via an open 'excavation safety' page of the UKOPA website
 - format for website developed and report to be reviewed and agreed at next Infringement Working Group Meeting
 - 20th Oct
 - Run a UKOPA seminar targetting the 'top 20' infringers to involve them in discussion with us & HSE
 - superseded by UKOPA/NGT/HSE forum
 - Combine with NGT asset protection forum
 - basis of forum has now been agreed and detailed planning is underway

Current Activities & Issues

- Update from last Association meeting:
 - A number of UKOPA members have completed a simple communications matrix
 - to review what are we individually doing well that could be shared and made common
 - responses collated by NG for review at next Working Group
 - Consider development and publication of a common UKOPA DVD on excavation safety
 - ideas will be reviewed at next Working Group
 - Need to work with the new IDNs to promote continued consistency in surveillance and reporting into database

UKOPA/NG/HSE Forum

- Agreement to hold an event ‘Preventing damage to hazardous pipelines and services’:
 - To be held at Stoneleigh Conference Centre Weds 7th Dec
 - jointly funded by NG, UKOPA and HSE
 - builds on successful events held in 2004 by NG with their main contractors
 - Format and invitee list being developed by a team comprising
 - Andrew McKelvey, Jessica Richardson and Danielle Willet (NG), Jim Stancliffe (HSE) and Mark Harrison (UKOPA)

AM: During the morning session all attendees will receive presentations:

PM: Hold 5 workshop style seminars with different discussion points.

Agenda (subject to change as necessary)

TIME	SESSION
09:30	Registration & Coffee
10:00	Introduction
10:15	UKOPA to inc. infringement database
10:45	NGT Alliance
11:15	Coffee
11:30	Incident presentation (Fluxys?)
12:00	Human Factors
12:30	Lunch
13:30	Syndicate Sessions (see below)
14:30	Tea
14:45	Feedback to Group
15:35	Key messages from Day
15:50	Wrap up presentation
16:00	Close

SYNDICATE SESSION – Title and prompts (updated 08/07/05)

TRAINING & COMPETENCY

- How do you know your employees are competent?
- How would you prove that? How do you measure competency? Assessment style, when was the last time someone failed a course?
- What courses do you send staff on? Are they useful? Are they adequate?
- Discuss benefits of accelerated learning. Do current training courses use this model?

INFORMATION & COMMUNICATION

- What is an “adequate” briefing?
- How does your contractor learn about safe working close to underground plant?
- How do you communicate information about safe working in your company?
- How can you be sure that the staff/contractor/sub-contractor working close to buried plant has the information they need to do the job safely?

CLIENT/CONTRACTOR RELATIONSHIPS

- How do you manage CDM? In particular the planning phase.
- How do you design safety into these relationships?
- Is there a shared common understanding of safety between client/contractor?
- How do you resolve design issues?

MEASURING & MONITORING PERFORMANCE

- What are your KPI's (Key Performance Indicators) for safety?
- How does control of high frequency, low risk compare to low frequency, high risk incidents.
- How do you take ownership of incidents/near misses to learn about safety?
- How do you measure/monitor safety performance? Is monitoring reactive or proactive?

HUMAN FACTORS

- Key safe behaviours
- How do you ‘win the hearts of minds’ of your workforce?
- Is the difference between violation and mistake captured in reports and monitoring?

	COMPANY	Participant	Observer	Facilitator/Admin	Name of contact (s)	Position	Telephone	e-mail	Address
1	Amec	2			Jason Rowley Marc Boulter	•Head of SHE •MD	01606 881129	• Jason.Rowley@amec.com • Marc.boulter@amec.com	AMEC Sandiway House Hartford Northwich Cheshire CW8 2YA
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3	Morgan Est	2			Bill Leach Phil Taylor Stuart Francis	•Ops Director •Project Director •Divisional Compliance & Performance			

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7	McNicholas Construction	2			Daniel Corr Steve Blackburn	<ul style="list-style-type: none">•Ops Manager•?		Daniel.corr@mcnicholas.co.uk	
8	Enterprise	2			Robin Wilkes Andrew Sedman	<ul style="list-style-type: none">•?•operations		<ul style="list-style-type: none">•robin.wilkes@enterprise.plc.uk•Andrew.sedman@enterprise.plc.uk	
9	TJ Brent	2			Doug Robson K Darby Hugh McCrossan	<ul style="list-style-type: none">•Director•?•SHE		<ul style="list-style-type: none">•Doug.robson@tjbrent.co.uk•?•hugh.McCrossan@tjbrent.co.uk	
10	Willows	2			Paul Rubotham Tommy Rafferty	<ul style="list-style-type: none">•HSE Manager•Ops Manager		<ul style="list-style-type: none">•Paul.r@willowsconstruction.com•Tommy.r@willowsconstruction.com	

11	BT	2			Ellis Catherall	H&S Manager	01244 502 271	ellis.catherall@bt.com	
12	Central Networks	2			Shaun Smith	Cable Safe Liaison Officer		Shaun.Smith@central-networks.co.uk	
13	Severn Trent	2			Nigel Sporne			Nigel.sporne@severntrent.co.uk	
14	Thames Water		1						
15	Anglian Water		1		Andy Bagworth	Safety Manager (asset managment)	07885 135448	abagworth@anglianwater.co.uk	
16	Yorkshire Water	2			Mark Penny	Service Improvement Manager	01274 804976	Mark.penny@yorkshirewater.co.uk	
17	Environment Agency	2							
18	Edmund Nuttall	2			Phil Cullen	Company Safety Officer	0113 2341229	Phil.Cullen@edmund-nuttall.co.uk	Edmund Nuttall Ltd Level 1 Compass House Rose Wharf 76 East Street Leeds LS9 8EE
19	United Utilities (includes North of England IDN)	2	1		Andy Newman	H&S Manager	01925 463 258	Andy.Newman@uuplc.co.uk	
20	Alfred McAlpine	2			Bob Arnold Sue Nichol (PA)	H&S Director	0207 9306255	Bob.Arnold@alfredmc Alpine.com	
United Kingdom Onshore Pipeline Operators' Association									

21	Laing O'Rourke	2			<ul style="list-style-type: none"> •Ian Harper •Phillip Ball 	<ul style="list-style-type: none"> •Utilities H&S Manager •Director of Engineering Services 	01480 402505 01480 402573	<ul style="list-style-type: none"> •IHarper@laingorourke.com •pball@laingorourke.com 	Laing Utilities Ltd Barford Road Little Barford St. Neots Cambs PE19 6WB
22	Mowlem	2			Alan Muddiman	H&S Director	01302 330491	alan.muddiman@mowlem.com	Mowlem PLC Central Safety & Environmental Services Askern Road Carcroft Doncaster DN6 8DH
23	Scottish & Southern Energy	2	1		Gary Barnes	Group H&S Manager	01738 456 258	Gary.Barnes@scottish-southern.co.uk	Scottish & Southern Energy, Inveralmond House 200 Dunkeld rd Perth, PH1 3AQ
24	EDF		1						
25	Wales&West IDN		1						
26	Ordnance Survey		1						
27	Marconi	1							

28	Shell			1	Tony Gillard				
29	BPA (Guy Hemsley for UKOPA)			1	Name to be supplied by Guy Hemsley				
30	BP			1	Mike Thompson				
31	Huntsman (MAH)			1	Mark Harrison			mark_a_harrison@huntsman.com	
32	HSE			4	Jim Stancliffe Steve Chatfield Steve Wing Nick Dickety			<ul style="list-style-type: none"> •Jim.Stancliffe@hse.gsi.gov.uk •? •steve.wing@hse.gsi.gov.uk •? 	
33	NGT			3	Andrew McKelvey Jessica Richardson Danielle Willett			<ul style="list-style-type: none"> •Andrew.b.McKelvey@uktransco.com •Jessica.Richardson@ngtuk.com •Danielle.willett@ngtuk.com 	
TOTAL		43	7	11					
		61							