

United Kingdom Onshore Pipeline Operators' Association

7th January 2008

Note from the Chairman to All UKOPA Members

A Happy New Year to all our UKOPA members and I wish you a successful and safe 2008 operating and managing your pipeline systems.

I take this opportunity to give you all a brief update on our plans for 2008:

1. We will continue to work on the tasks outlined in our strategy for 2007-2012. We will be refreshing this during the course of the year and Phill will be contacting a number of you to check on progress in a number of the key areas in the near future so that we can issue an update prior to the February meeting.
2. Can I take this opportunity to request all the chairmen of the working groups to agree and refresh their terms of reference with their own WG members in the next month, submit to Phill and share them with us all at the February 2008 meeting?
3. Our next formal meeting will be on 27/28th February at the Shell Lensbury club in Teddington West London; Phill will be in touch shortly regarding confirmation of numbers and accommodation requirements.
4. The plan is that in future we will be looking to focus on the key issues and follow up actions following meetings and therefore we will be issuing only the executive summary of the meeting and a list of actions, not the full comprehensive meeting notes as in the past. Can I ask you to review the action list from our Oct 2007 meeting and the September HSE liaison meeting (copies of both attached) and check you are, have or will be planning to undertake your actions. Phill will be contacting those people with actions due shortly to check progress and to finalise planned presentations.
5. Invoices for membership fees will be issued in the next couple of weeks and can I ask you to please arrange prompt payment as UKOPA is cash flow constrained.
6. The website is in the process of being refreshed and we would welcome any suggestions to improvements. We are planning improvement in particular to the introduction page to create the best possible 1st impression.
7. I would also like to confirm that Esso have agreed to become a full member from 2008 and welcome Tony Taylor to the management council.
8. Finally please continue to share your best practices with us all and share any learning from any incidents particularly by the raising of safety alerts.