

From: Jim.Stancliffe@hse.gsi.gov.uk
Sent: 29 September 2009 13:23
To: phill.jones@pieuk.co.uk
Cc: moira.wilson@hse.gsi.gov.uk
Subject: FW: PSR Emergency Planning Guidance Working Group: New development

Phill,

Confirmation of postponement of mandatory testing of EPs by LAs.

Regards,

Jim

Jim Stancliffe
Head of National Inspection and Operational Support Team
HID SI3 Gas & Pipelines Unit
Sheffield
0114 291 2409 (514-2409)
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From: Lyndsey Bennett
Sent: 29 September 2009 10:19
To: METCALFE, Peter (P1672); Denis Hampson; Lawlor Mick (CPU Bury); McIntosh, Kelvin; tony@tntassociates.co.uk
Cc: Karen McDonough; Mike Potter; Jim Neilson; Jim Stancliffe
Subject: RE: PSR Emergency Planning Guidance Working Group: New development
Dear all,

HSE recognises that introducing a requirement to test emergency plans, and to provide the local authority with the ability to recover costs for testing, is a wider issue than PSR. It also encompasses COMAH and REPPiR. HSE believes a larger-scale project is required to address all relevant issues, across all three sets of regulations. HSE is considering how, and when, to progress such a project. Given this background, HSE no longer proposes to include the testing and charging requirement in PSR at this time.

This message will be relayed by Moira Wilson, Head of Gas & Pipelines for HSE, at the UKOPA meeting on Friday 2 October. However, we will have to cancel the first meeting of the Emergency Planning Guidance Working Group due to take place on 7 October until a decision has been reached by HSE on how to progress this issue. I will be in touch as soon as this decision has been reached.

Please accept my apologies for cancelling this meeting at such short notice - Kelvin, could you please cancel the room and lunch at Thorpe Park.

Kind regards
Lyndsey

Lyndsey Bennett | Offshore, Diving & Pipelines Policy HSE |
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From: Lyndsey Bennett
Sent: 23 July 2009 10:22
To: 'METCALFE, Peter (P1672)'; 'Denis Hampson'; 'Lawlor Mick (CPU Bury)'; 'Mcintosh, Kelvin'; tony@tntassociates.co.uk
Cc: Karen McDonough; Mike Potter
Subject: FW: PSR Emergency Planning Guidance Working Group: Change of date for meeting
Dear all,

thank you once again for providing your availability. There is not a single date in October when all members of the working group are available to meet! Therefore, I am suggesting we meet on the first date when all but one of us are available, which is Wednesday 7 October.

Mick - unfortunately this is a date when you are not available. I believe the agreement for this working group was to have one initial meeting and then to use email for further correspondence. Therefore, you will get the opportunity to provide any comments you may have. If we feel a second meeting would be beneficial we can always arrange further down the line.

Therefore, to confirm, we will meet on Wednesday 7 October in Leeds. Kelvin - if you could book a room at NGN for this date I would be grateful. If this is a problem we always have the fall back option of the Leeds HSE office.

Kind regards
Lyndsey

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Working pattern: Bootle - Tuesday & Wednesday; Leeds - Monday, Thursday & Friday

From: Lyndsey Bennett
Sent: 17 July 2009 09:24
To: 'METCALFE, Peter (P1672)'; 'Denis Hampson'; 'Lawlor Mick (CPU Bury)'; 'Mcintosh, Kelvin'; tony@tntassociates.co.uk
Cc: Karen McDonough; Mike Potter
Subject: FW: PSR Emergency Planning Guidance Working Group: Change of date for meeting
Dear all,

thank you for providing your further availability. Unfortunately, it is proving difficult to find a date in late August or September when we are all available to meet due to work and holiday commitments. As I explained in my last email, there is not enough time to finish preparation on the draft guidance and send to you for your comments prior to the 5 August.

Therefore, with regret, I will have to cancel the meeting on 5 August (Kelvin - could you please cancel the room at NGN). I am now proposing to send a draft version of the guidance to you by Friday 31 July. I will provide you with at least 6 weeks to review the content and provide your comments. This

gives me time to carry out any further work on the guidance following your comments, before a meeting in late September or October. The consultation package for the amendments to the Regulations is subject to a tight timetable. However, the final version of the guidance document does not have to be produced until late Spring 2010, to go into print in June, and therefore I believe we have ample time to complete this project.

I would be very grateful if you could provide me with your availability for the ***last two weeks in September and all of October.***

Please accept my apologies for the numerous emails I have sent trying to organise this meeting. I can assure you this is in an attempt to get the most out of our working group and produce a document that can be used widely by those involved in emergency planning for major hazard accident pipelines.

Kind regards
Lyndsey

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From: Lyndsey Bennett
Sent: 03 July 2009 16:31
To: 'METCALFE, Peter (P1672)'; 'Denis Hampson'; 'Lawlor Mick (CPU Bury)'; 'Mcintosh, Kelvin'; tony@tntassociates.co.uk
Cc: Karen McDonough; Mike Potter
Subject: FW: PSR Emergency Planning Guidance Working Group: Change of date for meeting
Dear all,

the HSE representatives of our working group met this week (Karen, Mike and myself) to discuss how much work was involved in respect to producing this guidance document and how much progress we had achieved to date. It is apparent that more preparatory work is required on the draft guidance before we can share it with all of the working group. This is to ensure that the working group is able to achieve it's aims and objectives within the agreed timescale.

Therefore, I am proposing that we delay the first meeting of the working group on 5 August by a week or two to allow us sufficient time to carry out this work. I do apologise for any inconvenience this causes, but we feel it would be counter productive to go ahead with the meeting on 5 August without suitable preparation.

I would be very grateful if you could provide your availability for the rest of August as I realise this is holiday time and it may be difficult to find a date when we are all available. If you could provide your availability by Friday 10 July I would be very grateful.

Kind regards
Lyndsey

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From: Lyndsey Bennett
Sent: 18 June 2009 09:42
To: 'METCALFE, Peter (P1672)'; 'Denis Hampson'; 'Lawlor Mick (CPU Bury)'; 'Mcintosh, Kelvin'; Mike Potter; Karen McDonough
Cc: 'jane.haswell@pieuk.co.uk'
Subject: PSR Emergency Planning Guidance Working Group: 5 August @ Leeds
Dear all,

thank you for providing your availability for the first meeting of the PSR Emergency Planning Guidance Working Group. I can confirm that the meeting will take place on Wednesday 5 August in Leeds (venue to be confirmed). We will start at 10:30 and expect to finish around 12:30-1pm. (Kelvin - could you check room availability at NGN)

I will send a draft version of the guidance to you over the next week and I would be very grateful if you could take a look at the content prior to the meeting.

Jane - could you please copy to the second representative from UKOPA when they have been nominated.

Kind regards
Lyndsey

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