


UKOPA TBN Governance Summary Sheet				
UKOPA/TBN/011	Guide to Collecting & Reporting Fault Data	Version: Draft for approval	Issue Date Apr 2020	Review Date Jan 2024
Working Group	FARWG	Sub Group N/A		
Document Development History	Development Process	Initial draft circulated to FARWG and attendees at FR/1 seminar		
	Development Workshops	FR/1 seminar, Ambergate, May 2019		
	Challenge & Review	1 round of comments from FARWG January 2019		
Independent Review	N/A			
UKOPA Review	FARWG	January 2019		
HSE engagement/review	Not Required	HSE not involved in the document development / review process – internal to UKOPA only		
WG Chairman Approval	Simon Joyce	April 2020		
Editorial check	Andy Fuller / Nikki Barker			
Training Requirements	No specific requirements	Guidance on completing new form (hopefully) self-contained. Additional training materials or sessions will be considered if data quality slips.		
Implementation requirements	No specific requirements to be shared across member companies	Spreadsheet input forms reflecting the new FR/1 will be issued to operators by end May		

Governance Group Approval		Date: 30 th April 2020
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