

UKOPA TBN Governance Summary Sheet				
UKOPA/TBN/022	AC Testing Philosophy	Version: Draft for approval (Edition A)	Issue Date Feb 2024	Review Date Feb 2029
Working Group	CPWG			
Document Development History	Development Process	<p>The need for a TBN was agreed at the January 2023 CPWG and Matthew Emery (BPA) provided some initial thoughts for review at the May 2023 meeting. Stephanie Corless, Matthew, Peter Martin (who reminded the group he had presented at Members Meeting in 2017 on this subject) and Ade Wathen agreed to develop this further on behalf of the group. Meetings took place during summer 2023 and an updated version was presented to the group in September (CPWG-23-06).</p> <p>Comments (captured in the Sept 2023 CPWG meeting notes) were taken into account and changes were made to the document to include these.</p> <p>CPWG-23-06 was converted into TBN format and final editorials and spellings complete following the January 2024 CPWG meeting. Approval given to go to Governance.</p>		
	Development Workshops	N/A		
	Challenge & Review	N/A – as done within the working group		
Independent Review	N/A	N/A		
UKOPA Review	CPWG	Sept 2023 and Jan 2024		
HSE engagement/review	Not Required	HSE not involved in the document development / review process – internal to UKOPA only		
WG Chairman Approval	Stephanie Corless	January 2024		

Editorial check	Andy Fuller	October 2023 – but needs a final check (as Penspen logo now appeared)
Training Requirements	No specific requirements	To be rolled out at February 2024 Members meeting
Implementation requirements	No specific requirements to be shared across member companies	UKOPA members are asked to share the information in this TBN with their colleagues.

Governance Group Approval	Barry Dalus	Date: 20/02/2024
		
NOTE:	<i>UKOPA/TBN/022 - Ed A</i>	
Response to Note:		